

POSITION TITLE

NSW State Team Manager

RESPONSIBLE TO

SVNSW Operations Manager / NSW Head of Delegation & NSW Coaches

APPOINTMENT PERIOD

April – September 2016

Are you highly organised? Patient? Able to cook a hearty meal for hungry kids? Ready to be an invaluable member of our NSW Junior State Team Program?

Then we need you to join the NSW Junior State Team Program 2016!

Our NSW State Team Managers will be highly capable individuals who can work with the squad during our trip to Brisbane for the Australian Junior Volleyball Championships, 25 September – 1 October 2016.

We're committed to providing our Coaches with greater support in all of the off the court matters, so that they can spend more time reviewing opposition, assisting NSW players with personal and team reviews, and also spend more time with pre-match preparations.

You'll be flexible in your role with the teams, and respond to unexpected situations calmly, with a 'can do' approach to anything that comes your way. This is a volunteer role guaranteed to provide a memorable and enjoyable experience with the NSW State Team program.



RESPONSIBILITIES OF THE NSW STATE TEAM MANAGERS

BEFORE THE CHAMPIONSHIPS

- * Provide assistance and co-ordination of the state team program fundraising campaign
- * Collecting the meal plans designed by teams, to assist you with food shopping
- * Liaison with SVNSW Operations Manager and NSW Head of Delegation regarding player medical information (supplied) and medications required during Championships
- * Ensuring team/s are at agreed meeting times and places for travel to and from Brisbane

DURING THE CHAMPIONSHIPS

- * Shopping and preparing team meals to agreed budgets from team funds, and to agreed meal plans
- * Assisting teams to prepare and pack daily lunches, involving the players via a team roster
- * Liaising with coaches on the preparation of the daily dinners, based on their match & duty schedule
- * Assisting teams with end of day washing and distribution
- * Re-fuelling team vehicles as necessary
- * Accompanying athletes to receive medical treatment if required
- * Ensuring NSW gear and equipment remains with teams, reporting losses or damage to SVNSW
- * Ensuring teams respect any buildings they are in (accommodation, public, competition venue) and are respectful of other users at all times
- * Any ad-hoc requests of the coaches relating to the welfare of the team
- * Positively influence NSW Junior Athletes to respect each other, their coaches, and the NSW State program
- * Support teams in play, cheer with your fellow Blues Supporters!

AFTER THE CHAMPIONSHIPS

- * Submitting a short report to SVNSW (template to be provided), including reconciliation of team funds
- * Return all team equipment and supplies to SVNSW at the conclusion of the championships
- * Attendance at the end of season function on 8 October 2016 to celebrate the Squad's season.

SVNSW SUPPORT FOR SQUAD MANAGERS

SVNSW will arrange the following for the NSW State Team Manager involved in this season's Program:

- * Supply Managers with a NSW Squad Shirt & Jacket as a member of the 2016 Delegation
- * Provide transport, accommodation and meals during the Championships
- * Arrange Team Funds for Managers for shopping & petrol purchases
- * Provide access to the athlete's contact information and medical information for the purposes of successfully fulfilling the Manager's role
- * Provide details of the transport arrangements for the teams, to assist your co-ordination of pre-departure information
- * Supply the Post-Championships report template to complete your report and funds reconciliation



A State Team schedule of training and competition activities between April-September 2016 will be emailed out. (NB: Managers not required at all activities).

SVNSW POLICIES ASSOCIATED WITH THIS ROLE

Squad Managers are required to adhere to the following SVNSW Policies:

- * Coaches and Managers Codes of Conduct
- * Member Protection Policy
- * Social Media Guidelines

QUALIFICATIONS REQUIRED OF MANAGER

- * Current Australian Driver's Licence (please advise vehicle classification)
- * First Aid Qualifications (First Aid and CPR, and/or Sports Trainer) (please advise date and type of last course completed)
- * NSW Working With Children Check to be carried out on successful candidate (please quote WWC number with application)

APPLICATIONS

[CLICK HERE](http://goo.gl/forms/B7PZQd3THf) to complete an Online Application
(<http://goo.gl/forms/B7PZQd3THf>)

If you have any questions about the role or the Program, please contact infosvnsw@gmail.com or phone 8736 1265.